

# Manage challenges

The WeSolve platform is designed to facilitate active participation in ideation, thereby imbuing your community with a sense of purpose and collaboration.

By integrating efficient idea management, insightful analytics, and data-driven decision-making, WeSolve ensures that every contribution is valued and leveraged to enhance community well-being. This approach not only democratizes ownership but also elevates the quality of life by transforming collective insights into actionable outcomes, all within a professional and streamlined framework.

The **Challenges** page serves as a central hub for administrators to propose challenges and manage submitted ideas from the community. This interface allows administrators to navigate through ongoing, upcoming, and completed challenges, ensuring effective community involvement.

## Accessing the Challenges

To access the challenges page:

1. **Log In:** Ensure you are logged into the WeSolve platform with your administrator credentials.
2. **Navigate to Challenges:** Locate and select **Challenges** from the left-side menu to open the challenges overview page.

## Challenges Page

Upon accessing the **Challenges** section, you will be presented with a detailed view of all the challenges, including a variety of information and actionable options.

### Challenge Overview

View all challenges listed along with the number of submitted ideas, category and status, which can be 'Published', 'In Draft', or 'Completed'.

### Challenge Actions

Each challenge entry provides options to:

- View demographics details of the members who participated in the challenge

- Edit existing challenge details.
- Delete challenges, if necessary.
- Share the challenge through link or embedded iframe

## Filters

On the top of the page, it is possible to enable three filters to apply on the challenge list:

- Filter by status (all, published, draft or expired challenges)
- Filter by text
- Filter by category

# Ideas Page

To visualise and manage the ideas submitted by the community select the button showing the number of ideas.

## Ideas Overview

On the idea page, it is possible to visualise all the collected ideas together with the number of likes, comments, submitting user and approval status. If the Professional plan is activated, a topic analysis and clustering of ideas is shown on the top of the page. Ideas are grouped in multiple topics and structured in two layers. The color of each topic represents the sentiment of the submitted idea ranging from green (for positive sentiment) to red (for negative sentiment).

## Idea Actions

Each idea entry provides options to:

- View comments and reply to each of them
- Manually approve or disapprove an idea (if the automatic moderation is activated, ideas are approved automatically)
- Edit ideas.
- Delete ideas, if necessary.

## Filters

On the top of the page, it is possible to enable three filters to apply on the idea list:

- Filter by status (all, approved, not approved ideas)
- Filter by challenge