Manage surveys

With WeSolve it is possible to create polls and surveys that fit your specific needs and gather the answers you require to make informed decisions in an inclusive manner. WeSolve's user-friendly management panel allows to design surveys and polls that align with your current objectives and generate valuable insights.

The **Surveys** page serves as a central hub for administrators to propose surveys and manage the answers submitted by the community. This interface allows administrators to navigate through ongoing, upcoming, and completed surveys, ensuring effective community involvement.

Accessing the Surveys

To access the surveys page:

1. **Log In**: Ensure you are logged into the WeSolve platform with your administrator credentials.
2. **Navigate to Surveys**: Locate and select `Surveys` from the left-side menu to open the surveys overview page.

Surveys Page

Upon accessing the `Surveys` section, you will be presented with a detailed view of all the surveys, including a variety of information and actionable options.

Survey Overview

View all surveys listed along with the number of submitted ideas, category and status, which can be 'Published', 'In Draft', or 'Completed'.

Survey Actions

Each survey entry provides options to:

- View demographics details of the members who participated in the survey
- Edit existing survey details.
- Delete surveys, if necessary.
- Share the survey through link or embedded iframe

Filters

On the top of the page, it is possible to enable three filters to apply on the survey list:

- Filter by status (all, published, draft or expired surveys)
- Filter by text
- Filter by category

Revision #3
Created 14 April 2024 16:47:21 by WeSolve
Updated 15 April 2024 09:40:14 by WeSolve